

§1

Baltic Ports Organization, the organizer of the Baltic Ports Conference shall hereinafter be referred to as the “Organizer”.

§2

Conference participant shall hereinafter be referred to as the “Participant”.

§3

In order to participate in the conference, Participant need to register via the on-line form.

§4

The received registration form constitutes the basis for invoice issuance. The invoice will be issued and sent by the Organizer.

§5

The cost of participation in the conference includes:

- participation in conference
- access to the conference materials
- welcome reception, coffee breaks, lunch, gala diner, study tour.

§6

Sending completed registration form the Participant is required to comply with the hereof Regulations of participation at the Baltic Ports Conference. Upon the receipt of registration form the Organizer will issue and send an invoice.

§7

The person signing the registration form on behalf of the Participant declares that it has adequate power to act for and on behalf of the Participant, in particular, to conclude an agreement with the Organizer.

§8

The Participant shall transfer the payment referred to hereinabove to the bank account of the Organizer not later than 7 days before the commencement of the Conference: **SEB Bank AS, Bank account: EE221010220214292225, Swift code: EEUHEE2X.**

§9

The Participant shall make payment in the amount of 100% of gross fee not later than 7 business days before the commencement of the Conference. Making the payment to the bank account of the Organizer before the commencement of the conference is the condition for participation.

§10

Participant has the right to resignation from participation at the Conference on the below mentioned conditions:

- In case of resignation from participation in the conference, the person registered shall send an official notification at bpo.office@actiaforum.pl
- In case of resignation from participation within period shorter than 7 days before the commencement of the conference, the person registered will be charged with the amount equal to 100% of the fee for participation.

§11

Failure to cancel the participation and not participating in the conference results in full charge for participation.

§12

Another employee of a company may participate in the conference instead of the person registered in the form, upon prior notification of the Organizer.

§13

The Organizer reserves the right to make changes to the agenda contest and schedule, change the conference venue and cancel the entire Conference.

§14

The Organizer reserves the right to add Participant's e-mail address to the conference newsletter mailing list.